

### **Event Terms and conditions**

By purchasing tickets to this event you have agreed to be bound by these terms and conditions.

### **Payment**

Avoid disappointment, ensure you pay for your booking(s) before the registration closing date. Anyone that has not received a confirmation email 48 hours before the event date will not be on the event attendance list and therefore will not be admitted to the event.

### **Cancellations**

All ticket sales and bookings are final. No exchange, credit or refund will be given.

### **Non-attendance**

Non-attendance of any event due to illness, or for personal or professional reasons does not provide the right to refund, or a transfer to another event. The invoice fee remains payable in full.

### **Changes to event**

Sometimes events are cancelled, varied or postponed due to reasons outside of our control. It Takes A Village (ITAV) reserves the right to:

- Change the format, presenters, participants, content, location and timing or any other aspect of the event (without notice)
- Postpone the event or any part of the event
- Cancel the event or any part of the event.

ITAV will use reasonable endeavours to notify ticket holders of a cancellation, variation or postponement by sending an email to all ticket holders and putting a notice on our website; however the responsibility to ascertain whether an event has been cancelled, varied or postponed is yours. ITAV does not guarantee that ticket holders will be informed of a cancellation, variation or postponement before the date of the event.

ITAV is not liable for any costs that the attendee may have incurred in relation to an amended, postponed or cancelled event.

### **Event conduct**

Attendees are expected to behave in a professional and appropriate manner at all events. ITAV reserves the right to refuse entry or require you to leave if your behaviour is deemed unacceptable.

### **Complimentary in-person experience registration**

For events where ticket holders have the option to also register for a complimentary in-person experience, places for the in-person experiences are strictly limited. Registrations will be taken on a first-come, first-served basis until ticket allocations are exhausted. Participants are responsible for their own transport and accommodation to and from these locations.

## Conference recording

Where available, a video recording of the virtual conference presentation and/or presentation notes will be shared with ITAV member-only registrants after the event.

## Media release notice

In attending this online event, you consent to being photographed, filmed and/or otherwise recorded and consent to It Takes A Village (ITAV) using your images/recordings (and any reproductions or adaptations) in any or all media, without compensation, for marketing and promotional purposes relating to the activities, services and programs of ITAV. This may include (but is not limited to) printed and on-line publicity, social media, websites, flyers, publications. And, you release ITAV, its officers and employees, and each and all persons involved from any liability connected with this on-line event and its recording whatsoever.

Be advised that information you disclose as part of the on-line event may be seen, heard or read by audiences on-line and in the public domain.

Zoom has the following suggestions for attendees who wish to reduce their online digital footprint:

- Use the participant change name feature (e.g. only use a first name, replace your name, use an alias)
- Disable your video
- Mute your audio
- Do not communicate via the chat or Q&A features
- Do not upload an identifiable profile photo
- Do not participate in polls or quizzes.

